



## Job description and employee specification

<b>Job title:</b>	Street Cleansing Operative	<b>Location:</b>	Gloucester
<b>Reports to:</b>	Operations Supervisor/Chargehand	<b>Working hours:</b>	37 hours per week <u>plus</u> (weekend rota)
<b>Job number:</b>	N/A		
<b>Supervises:</b>	No supervisory responsibility		
<b>Main purpose of the job:</b>	To carry out a wide range of routine street cleaning activities in various location throughout the district/external locations in accordance with service level agreement.		
<b>Key duties and responsibilities:</b>	<p><b>This job description sets out the key outcomes required. It does not specify in detail all the activities required to achieve these outcomes.</b></p> <p><b>This is what we need you to do:</b></p> <ul style="list-style-type: none"> <li>• Undertake visual daily checks of the vehicle before it is used to ensure that the vehicle is in good working order, including checking oil, water, tyres, lights and beacons.</li> <li>• To comply with all transport legislations.</li> <li>• To work with other street cleaning crews and vehicles in a team to clear areas where necessary.</li> <li>• To empty, clean and correctly replace litter bins on an agreed emptying schedule.</li> <li>• To clean given areas to a specified standard removing all litter, animal droppings, leaf and twig fall, dirt and dust, loose chippings and other deposits, using a range of tools provided.</li> <li>• To remove any reported fly –tipped waste as directed, taking due consideration to any possible dangers (for example asbestos or sharps)</li> </ul> <p><b>All employees of Ubico are also expected to:</b></p> <ul style="list-style-type: none"> <li>• Work to add value to, and be a valued member of, the team and to be valued by customers.</li> <li>• Comply with the organisation's health and safety policies and safe systems of working.</li> <li>• Work in compliance with the codes of conduct, regulations (including financial) and policies of the organisation.</li> <li>• Exercise proper and absolute integrity in respect of all confidential matters and the confidentiality of personal and sensitive information in line with current data protection legislation.</li> <li>• <b>Be committed to and demonstrate the values of the organisation which are to:</b> <ul style="list-style-type: none"> <li>✓ <b>Deliver quality</b> – what we do, we do well.</li> <li>✓ <b>Be safe</b> – look out for yourself and others.</li> <li>✓ <b>Do the right thing</b> – make good decisions and treat people with respect.</li> </ul> </li> </ul>		



	<ul style="list-style-type: none"> <li>✓ <b>Care for our environment</b> – protect where we live and work. Strive to be cleaner and greener.</li> <li>✓ <b>Work together</b> – communicate well and help each other.</li> </ul>	
<b>Essential requirements - qualifications, skills, abilities, knowledge and experience:</b>	<p><b>Qualifications</b></p> <ul style="list-style-type: none"> <li>• Full driving licence to be able to drive a range of vehicles up to and including 3.5 tonnes gross weight minimum</li> </ul> <p><b>Knowledge and experience</b></p> <ul style="list-style-type: none"> <li>• Possess basic knowledge of vehicle, plant and machinery used for street cleaning activities.</li> <li>• Have basic knowledge and understanding of health and safety requirements with cleansing activities.</li> </ul> <p><b>Skills and abilities</b></p> <ul style="list-style-type: none"> <li>• Ability and experience of driving transit sized caged vehicle safely</li> <li>• Ability to make required daily checks on vehicles</li> <li>• Ability to read, respond to and sign off works instruction tickets</li> <li>• Be prepared to work outdoors in all weather conditions</li> <li>• Flexible approach to working hours and tasks allocated</li> <li>• Ability to read and follow basic information/instructions</li> <li>• Be fit and able to lift heavy objects (and walk 8-10 miles each day at a brisk pace)</li> <li>• Ability to work as part of a team and deal with customers, colleagues and management in a courteous, helpful and friendly manner</li> <li>• Ability to use initiative and work with minimum supervision</li> <li>• Good interpersonal skills – able to build relationships and manage conflict</li> <li>• Works together with employees, colleagues and customers to resolve problems and implement change initiatives</li> </ul>	
<b>Desirable requirements - qualifications, skills, abilities and experience:</b>	<ul style="list-style-type: none"> <li>• Experience of working on street cleaning/grounds maintenance activities is desirable but not essential</li> </ul>	
<b>Special conditions:</b>	<ul style="list-style-type: none"> <li>• There may be a requirement to work at other locations to meet the needs of the business.</li> <li>• Expected to work reasonable additional hours in line with the needs of the service</li> <li>• You will need use of a car for work purposes/you may need use of a car for work purposes.</li> </ul>	
<b>Date created:</b>		
<b>Date reviewed:</b>		
<b>Created/reviewed by:</b>	<b>Name:</b>	<b>Job title:</b>